

SKILLS FOR LIFE ARE SKILLS FOR BUSINESS

AREAS COVERED IN CENTRAL LONDON



What are Skills for Life?

Skills for Life are the communications and maths skills that staff need to perform effectively in the workplace. These skills underpin their jobs and your business, whether it's report writing, good spoken skills or making accurate calculations.

What's in it for you?

If employees have good literacy and numeracy skills, they are more likely to perform well, avoid costly mistakes, offer better customer service and use their initiative - they'll be more productive.

Don't make the mistake of thinking this is only an issue for the uneducated and unemployed. People in high-level jobs often have specific needs too, especially after promotion or job change.

If you think your company could do with some training find out for sure, take up our offer and have a Training Needs Analysis. It's free and it can show you how your staff's skills could benefit from being updated.

It can help you make your company more productive, profitable and you will have a workforce that's up to the job.

0800 970 9989

TRIBAL Education

CTAD

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EUROPEAN UNION
European Social Fund



Leading learning and skills



What do we offer?

The opportunity to discuss your training needs during a **free** Training Needs Analysis, this takes between 30 minutes and an hour depending on your needs.

Our advisors are friendly and anything you tell them is confidential. They use their local knowledge and business expertise to help you develop the best training plan for your business.

We'll get in touch with local training providers and they will work alongside your team to develop a training programme that meets the needs of your business. Where and when training takes place is up to you and your staff.

What does it cost?

It costs you nothing. This is part of a Skills for Life campaign in central London and funded by the European Social Fund and London Central Learning and Skills Council

Find out more

We will be holding **free** information events with Get On tasters, sector forums and workshops.

Trained advisors will be able to answer your queries as well as offer a **free** Training Needs Analysis and initial assessment you can sign up there for a visit to your company at a time to suit you.

There will also be the opportunity to talk to employers in your sector who have taken up the offer in the past and find out the impact it has had on their business.

Ask yourself

- Do some of your employees make small but costly mistakes?
- How are your customer relations?
- Do you have high levels of wastage?
- Do you have difficulty in finding new staff?
- How do you decide what training is needed for your staff?
- Are you sure your staff can understand health and safety information?

You will get

- A **free** Training Needs Analysis for your company.
- Two **free** skills assessments for members of your staff
- If they are found to have a need in a particular area we will signpost them to **free** provision.
- Training that is carried out at a location and time to suit you and your staff.

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